



Annexure 1
DEMAND PLANNING TEMPLATE (SCM 1)

PART A: (CLIENT DETAILS)

PART B (1): (RESOURCE & COSTS DETAILS)

CAPITAL ASSETS

Resource Required		Motivation			Cost Estimate		METHOD OF PROCUREMENT
Item Description	Lead Time/ Delivery Date 1st Q2nd Q3rd Q4th Q	Barcode/ Asset Number for replacement	Reason for Acquisition/ Motivation	Quantity	Unit Cost	Total Cost	
Computer Hardware & Systems:	A M J J A S O N D J F M						
Laptop		No	For Director, ASD and Senior Auditor	3	33 000,00	99 000,00	
Monitor		No	For Director, 2 DD 's and ASD Quality Assurance	4	5 000,00	20 000,00	
CPU						0,00	
UPS						0,00	
Laptop						0,00	
External Hardrive						0,00	
Docking Station						0,00	
Switch						0,00	
Server						0,00	

Resource Required		Motivation			Cost Estimate		METHOD OF PROCUREMENT
Item Description	Lead Time/ Delivery Date 1st Q 2nd Q 3rd Q 4th Q A M J J A S O N D J F M	Replace- ment Yes/No	Barcode/ Asset Number for replacement	Reason for Acquisition/ Motivation	Quantity	Unit Cost Total Cost	
Tablet PC						0,00	
Desktop Printer Equipment						0,00	
Computer Peripherals keyboards, mice, tablet pens, joysticks, scanners, speakers, external hard drives, and media card readers							
Total						119 000,00	
Machinery & Other Equipment:							
Electric Kettle						0,00	
Digital Camera						0,00	
Digital Video Camera						0,00	
Digital Voice Recorder	✓			For interviews	3	20 000,00	60 000,00
Assistive Device (portable speaker and mic)	✓		No	Portable speaker for fraud awareness campaigns/ sessions	1	10 000,00	10 000,00
Live Global Positioning System (GPS)						0,00	
Refrigerator						0,00	
Microwave						0,00	
Trolley						0,00	
Laboratory Equipment						0,00	
Hydrological Equipment						0,00	
Laundry Equipment						0,00	
Lawnmower						0,00	
Drilling Equipment						0,00	
Water Cooler/ Dispenser						0,00	
Carpert Cleaner (wet and dry)						0,00	
Urn						0,00	
Television						0,00	
Trolley Bag	✓	No		For carrying investigative documents when traveling	4	3 250,00	13 000,00
Gardening Equipment						0,00	
Coffee Machine						0,00	
DSTV Decoder						0,00	
Photo Frames						0,00	
Safe						0,00	
Flip Chart Stand						0,00	
White Board						0,00	
Notice Board						0,00	

Resource Required		Lead Time/ Delivery Date			Motivation		Cost Estimate		METHOD OF PROCUREMENT					
Item Description	1st Q	2nd Q	3rd Q	4th Q	Barcode/ Asset Number for replacement	Reason for Acquisition/ Motivation	Quantity	Unit Cost						
	A	M	J	J						A	S	O	N	D
Toolbox													0,00	
LAN Tools (Toner & normal kit)													0,00	
ITC Router													0,00	
Airconditioner													0,00	
Audiovisual Screen													0,00	
Audiovisual Projector													0,00	
Total													83 000,00	
Furniture & Fittings & Office Equipment:														
Fax Machine													0,00	
Binding Machine													0,00	
Shredder				✓		No	To shred confidential information after official use	1	10 000,00				10 000,00	
Heavy Duty Puncher - For Bld documents													0,00	
Electric Stapler													0,00	
Binding Machine													0,00	
Office Furniture						Yes	For ASD: Quality Assurance	1	25 000,00				25 000,00	
Domestic Furniture													0,00	
Laminating Machine													0,00	
Heavy Duty Puncher													0,00	
Electric Stapler													0,00	
Wall bracket and fittings													0,00	
Heater						No	Heaters for officials during the cold weather	5	1 000,00				5 000,00	
Fan Pedestal/Desk													0,00	
													40 000,00	
Transport Assets:														
Boat/Ships													0,00	
Vehicle													0,00	
Trailer													0,00	
Quadcopters/Drones													0,00	
Trucks													0,00	
Transport Accessories													0,00	
Total													0,00	
Computer Software & Other Intangibles:														
License (with lifespan of more than a year)/not renewals													0,00	
Software (with lifespan of more than a year)/not renewals													0,00	
Total													0,00	
Buildings & other Fixed Structures														
New Building Construction													0,00	
Refurbishment/Rehabilitation of Fixed Structure													0,00	
Total													0,00	

Summary:

Resource Required		Motivation			Cost Estimate		METHOD OF PROCUREMENT
Item Description	Lead Time/ Delivery Date 1st Q 2nd Q 3rd Q 4th Q A M J J A S O N D J F M	Replace- ment Yes/No	Barcode/ Asset Number for replacement	Reason for Acquisition/ Motivation	Quantity	Unit Cost	

Item Description

Computer Hardware & Systems
Other Machinery & Equipment
Furniture & Fittings
Transport Assets
Computer Software and Other Intangibles
Buildings and other Fixed Structures

Total Cost

119 000,00
83 000,00
40 000,00
0,00
0,00
0,00

Total Cost

242 000,00



Department:
Water and Sanitation
REPUBLIC OF SOUTH AFRICA

DEMAND PLANNING TEMPLATE (SCM 1)

(DMP 1.2 - MINOR ASSETS)

Programme/Branch:	Internal Audit	Programme Manager	Mr M Motsatsi	Signature:	
Chief Directorate:	Internal Audit	Responsibility Manager:	Ms S Toto	Signature:	
Programme Number:	1	Demand Coordinator	Ms EL Malesela	Signature:	
Directorate:	Forensic Investigations and Quality Assurance				
Province:	Head Office	Office #:	Telephone:	(012) 336 8228	
Period:	2026/27	Fax:	Email Address:	Totots@dlws.gov.za	

MINOR ASSETS

Resource Required		Motivation			Cost Estimate			METHOD OF PROCUREMENT
Item Description	Lead Time/ Delivery Date	Barcode/ Asset Number for replacement	Reason for Acquisition/ Motivation	Quantity	Unit Cost	Total Cost		
		1st Q2nd Q3rd Q4th Q	Replacement Yes/No					
Computer Hardware & Systems:	A M J J A S O N D J F M							
Laptop						0,00		
Monitor						0,00		
CPU						0,00		
UPS						0,00		

[illegible]

[illegible]

[illegible]

Resource Required													Motivation			Cost Estimate			METHOD OF PROCUREMENT				
Item Description	Lead Time/ Delivery Date												Replace- ment Yes/No	Barcode/ Asset Number for replacement	Reason for Acquisition/ Motivation	Quantity	Unit Cost	Total Cost					
	1st Q	2nd Q	3rd Q	4th Q	A	M	J	J	A	S	O	N								D	J	F	M
Total																					0,00		
Buildings & other Fixed Structures																							
New Building Construction																						0,00	
Refurbishment/Rehabilitation of Fixed Structure																						0,00	
Total																						0,00	

Summary:

Item Description

Total Cost

Computer Hardware & Systems
Other Machinery & Equipment
Furniture & Fittings
Transport Assets
Computer Software and Other Intangibles
Buildings and other Fixed Structures

0,00
0,00
0,00
0,00
0,00
0,00

Total Cost

0,00



Annexure 3

ACQUISITION MANAGEMENT DEMAND PLANNING TEMPLATE (SCM 3)

(DMP 1.3 - GOODS & SERVICES)

PART A: (CLIENT DETAILS)

Programme/Branch:	Internal Audit	Programme Manager:	Mr M Motsatsi	Signature:	
Chief Directorate:	Internal Audit	Responsibility Manager:	Ms S Toto	Signature:	
Programme Number:	1	Demand Coordinator	Ms EL Malesela	Signature:	
Directorate:	Forensic Investigations and Quality Assurance				
Province:	Head Office	Office #:		Telephone:	(012) 336 8228
Period:	2026/27	Fax:		Email Address:	Totoe@dws.gov.za

PART B: (RESOURCE & COSTS DETAILS)

Goods & Services

Resource Required													Motivation		Cost Estimate		METHOD OF PROCUREMENT
Item Description	Lead Time/ Delivery Date												Reason For Acquisition/ Motivation	Quantity	Unit Cost	Total Cost	
	1st Q	2nd Q	3rd Q	4th Q	1st Q	2nd Q	3rd Q	4th Q	1st Q	2nd Q	3rd Q	4th Q					
Goods & Services																	
Administrative fees	/	/	/	/	/	/	/	/	/	/	/	/	Travel Agency fees	12	5666,67	68 000,00	
Advertising																0,00	
Audit Costs																0,00	
Bursaries (employees)																0,00	
Training		/	/	/									Training and development	4	38500	154 000,00	
Catering: Departmental activities	/	/	/	/	/	/	/	/	/	/	/	/	Cell phone and data contract	12	11583,33	139 000,00	
Communication																	

Item Description	Lead Time/ Delivery Date				Reason for Acquisition/ Motivation	Quantity	Unit Cost	Total Cost	METHOD OF PROCUREMENT			
	1st Q	2nd Q	3rd Q	4th Q								
	A	M	J	J	A	S	O	N	D	J	F	M

Summary:

Item Description
Goods & Services
Projects: Business & Advisory Services
Other

Total Cost	
2 446 000,00	
3 870 000,00	
0,00	
<u>6 316 000,00</u>	



water & sanitation

Department:
Water and Sanitation
REPUBLIC OF SOUTH AFRICA

Annexure 4

DEMAND PLANNING TEMPLATE^(SCM 4)

(DMP 1.4 SUMMARY)

Summary

PART A: (CLIENT DETAILS)

Programme/Branch:	Internal Audit	Programme Manager:	Mr M Motsatsi	Signature:	
Chief Directorate:	Internal Audit	Responsibility Manager:	Ms S Toto	Signature:	
Programme Number:	1	Demand Coordinator	Ms EL Malesela	Signature:	
Directorate:	Forensic Investigations and Quality Assurance				
Province:	Head Office	Office #:	(012) 336 8228		
Period:	2026/27	Fax:	Email Address:		TotoS@dws.gov.za

Estimated Budget Summary:

Assets

Computer Hardware & Systems	119 000,00	Total Cost(Major)	Total Cost(Minor)
Other Machinery & Equipment	83 000,00		0,00
Furniture & Fittings	40 000,00		0,00
Transport Assets	0,00		0,00
Computer Software & Other Intangibles	0,00		0,00
Buildings and other Fixed Structures	0,00		0,00

Total Assets	242 000,00	0,00
<u>Goods & Services</u>		Total Cost
Normal Services		2 446 000,00
Projects: Business & Advisory Services		3 870 000,00
Other		0,00
Total Services		6 316 000,00
Estimated Total Budget		6 558 000,00



Department: Water and Sanitation

Detail description of goods, works or services	Alignment to DMP (Yes / No)	Nature Of Project (Once Off / Recurring)	Contract Number WP or W	Name of awarded Service Provider	Bid Closed Date	Original Bid value (including all applicable taxes)	Estimated Value Allocated for 2026/27	Project Duration	Responsible Office / Provincial Office
Appointment of a PSP to conduct external quality assurance review	Yes	Once off					R 300 000,00		
Appointment of PSP to assist with forensic investigations and subsequent appearances for resolution purposes across the department for a period of three years	Yes	Recurring	WP11487	Various	26-Nov-24	N/A	R 3 570 000,00		
TOTAL							R 3 870 000,00		